

DEPARTMENT: 101-560-445

VENDOR: Texas Engines & Transmissions

PO # N/A

PO DATE:

INV DATE: 9/22/2021

APPROVAL REQUIRED **DATE APPROVED:**

EXPLANATION: Diagnostic test was done w/o purchase order & after PO cut off.

RECEIVED

SEP 30 2021

Invoice #28

Texas Engines & Transmissions

1317 S 7TH ST
CORSICANA, TX 76681
Ph: (903) 641-0458 • Fax: (903) 641-0598
texasengines@yahoo.com
texasenginesandtransmission.com



NAVARRO COUNTY
AUDITOR'S OFFICE

Service Tag: 1693
Service Writer: Miguel Fernandez
Technician: Juan Luna
Date: 09/22/21 11:41 AM

NAVARRO COUNTY SHERIFFS OFFICE (Authorizer)

312 W 2ND AVE
CORSICANA, TX 75110
W: (903) 875-3375
KLEWIS@NCSOTX.ORG

2017 Chevy Truck Tahoe 2WD

V8-5.3L
VIN: 1GNLCDEC9HR251418
License Plate: 1342839 TX Mileage: In 86513 | Out 86513

LT KEITH LEWIS (Additional Auth.)
(903) 654-4048

ITEM	DESCRIPTION	PART #	QTY/HRS	PRICE/RATE	TOTAL
Flat Fee	Diagnostic - A/C				160.00

Debit: 101-560-445
Desc: Unit 2797 - Diagnostic - A/C
PO#: N/A
Invoice#: 28
Vendor#: 7912

Save Replacement parts for inspection or concern: Yes No

Authorizer	Date	Authorization Method	Shop Representative	Add. Amount	Total
NAVARRO COUNTY SHERIFFS OFFICE	9/22/21 (11:40am)	In Person	Juan Luna	(Original Estimate)	\$160.00
Note: Picked up vehicle. Refused repair service.					

Payments:
No payments recorded

Parts:	\$0.00
Labor:	\$0.00
Flat Fees:	\$160.00
Shop Supplies:	\$0.00
HazMat:	\$0.00
Subtotal:	\$160.00
Total Tax:	\$0.00

[Handwritten Signature]

Invoice Total:	\$160.00
Payments	-\$0.00
Balance:	\$160.00



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 4
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request.
This notice must remain attached to the payment request.

Additional explanation: _____

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Memo Steward
Signature

10/06/2021
Date

RECEIVED

OCT 07 2021

RECEIVED

SEP 22 2021

NAVARRO COUNTY
AUDITOR'S OFFICE



Vehicle repaired after it was denied

Departmental Purchase Requisition

Company Texas Engines & Transmissions
Address 1317 S 7th Street
City Corsicana
State/Providence TX Zip/Postal Code 75110
Country _____

Budget Number 101-560-445
Request Date Wednesday, September 22, 2021
Phone Number _____
Fax Number _____
Contact Name _____

Stock No.	Description	Supplier	Quantity	Unit Cost	Amount
					0.00
	Unit# 2797				0.00
	Diagnostic on AC		1	160.00	160.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
				Total	160.00
				Shipping Charges	
				Grand Total	160.00

K. Lewis 10 09.22.21
Authorized by Elected/Appointed Official

Date Wednesday, September 22, 2021

Return to: Navarro County Auditor's Office
300 West 3rd Avenue, Suite 10
Corsicana, TX. 75110

Auditor Use Only
Vendor No: _____
Purchase Order No: _____
G/L Account No: _____
Auditor Approval: _____